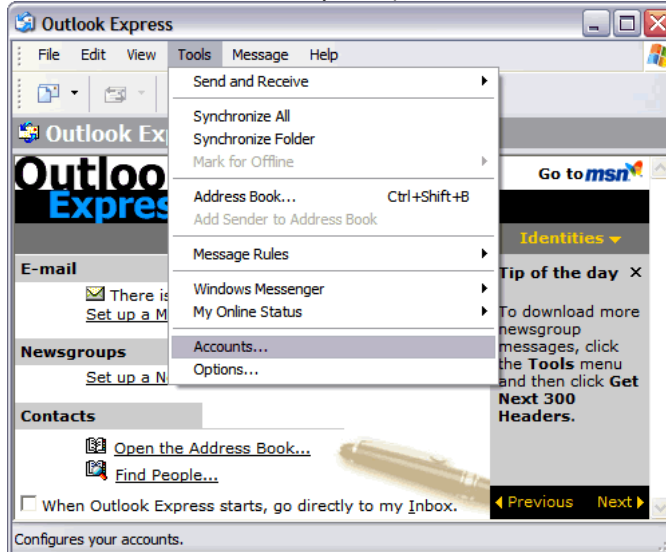
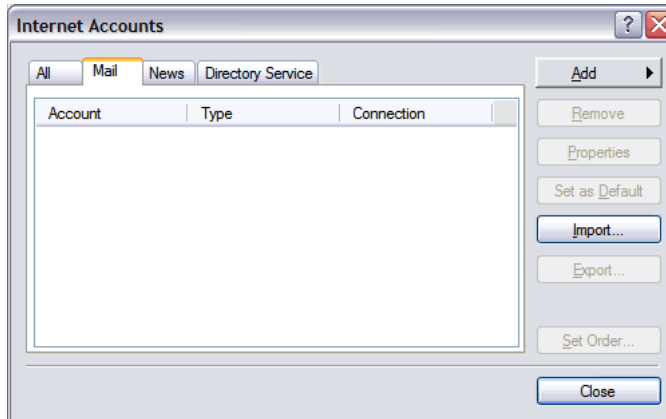


This tutorial shows you how to set up Microsoft Outlook Express to work with your e-mail account. This tutorial focuses on setting up Microsoft Outlook Express 6, but these settings are similar in other versions of Microsoft Outlook Express. You can set up previous versions of Microsoft Outlook Express by using the settings in this tutorial.

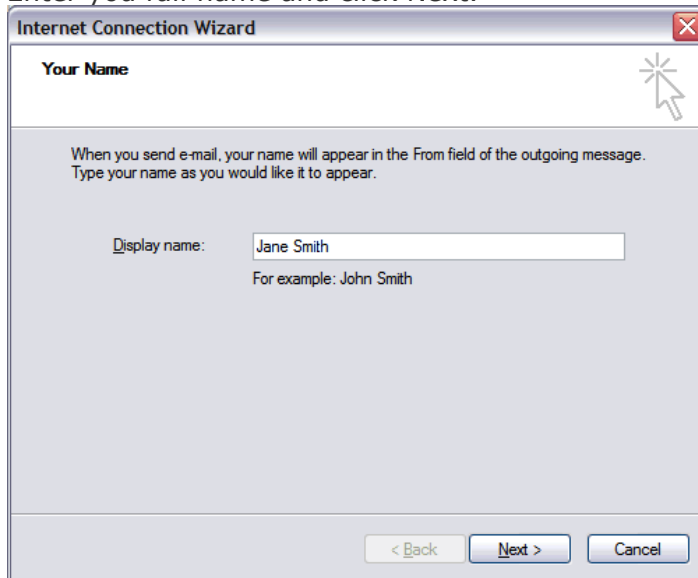
1. In Microsoft Outlook Express, select Tools > Accounts.



2. Select the "Mail" tab in the Internet Accounts window and click "Add."

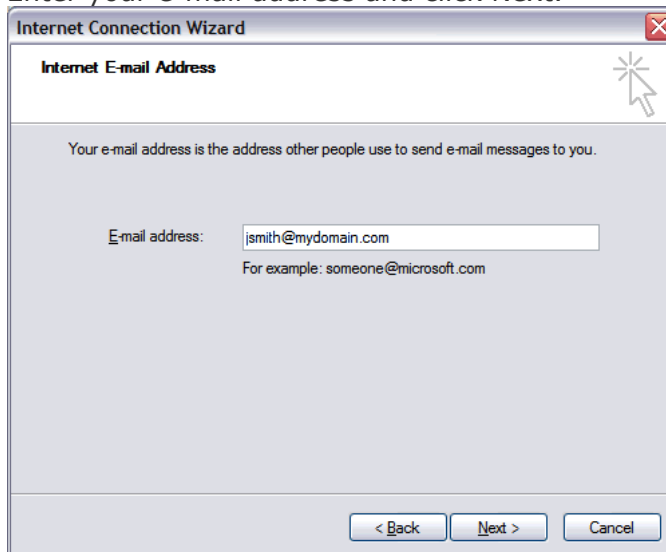


3. Enter your full name and click Next.



The screenshot shows the 'Internet Connection Wizard' dialog box with the title bar 'Internet Connection Wizard' and a close button (X). The main heading is 'Your Name'. Below the heading is a text box containing 'Jane Smith'. Above the text box is the label 'Display name:'. Below the text box is the text 'For example: John Smith'. At the bottom of the dialog are three buttons: '< Back', 'Next >', and 'Cancel'. A mouse cursor is pointing at the top right corner of the dialog box.

4. Enter your e-mail address and click Next.



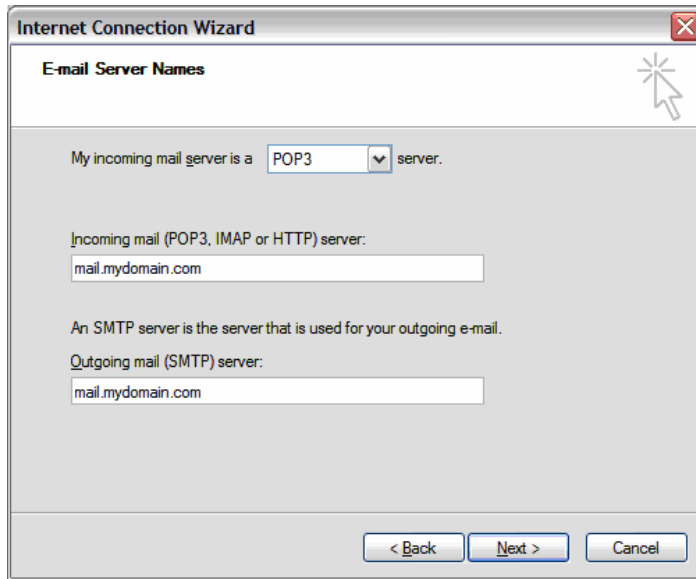
The screenshot shows the 'Internet Connection Wizard' dialog box with the title bar 'Internet Connection Wizard' and a close button (X). The main heading is 'Internet E-mail Address'. Below the heading is a text box containing 'jsmith@mydomain.com'. Above the text box is the label 'E-mail address:'. Below the text box is the text 'For example: someone@microsoft.com'. At the bottom of the dialog are three buttons: '< Back', 'Next >', and 'Cancel'. A mouse cursor is pointing at the top right corner of the dialog box.

5. On the E-mail Server Names window, enter your information as follows:

My incoming mail server is a
POP3 server

Incoming mail (POP3, IMAP or HTTP) server
mail.mydomain.com – [Located at Welcome Kit](#)

Outgoing mail (SMTP) server
mail.mydomain.com – [Located at Welcome Kit](#)



The screenshot shows the 'Internet Connection Wizard' dialog box, specifically the 'E-mail Server Names' step. The window title is 'Internet Connection Wizard'. The main heading is 'E-mail Server Names'. Below the heading, there is a text field for the incoming mail server type, which is set to 'POP3'. The text reads: 'My incoming mail server is a POP3 server.' Below this, there are two text input fields. The first is labeled 'Incoming mail (POP3, IMAP or HTTP) server:' and contains the text 'mail.mydomain.com'. The second is labeled 'Outgoing mail (SMTP) server:' and also contains 'mail.mydomain.com'. At the bottom of the dialog, there are three buttons: '< Back', 'Next >', and 'Cancel'.

6. Enter your e-mail address for your account name and enter your password. Click Next.



The screenshot shows the 'Internet Connection Wizard' dialog box, specifically the 'Internet Mail Logon' step. The window title is 'Internet Connection Wizard'. The main heading is 'Internet Mail Logon'. Below the heading, there is a text field for the account name, which contains 'jsmith@mydomain.com'. Below this is a password field with a masked password '.....'. There is a checked checkbox labeled 'Remember password'. Below this, there is a text block: 'If your Internet service provider requires you to use Secure Password Authentication (SPA) to access your mail account, select the 'Log On Using Secure Password Authentication (SPA)' check box.' Below this text is an unchecked checkbox labeled 'Log on using Secure Password Authentication (SPA)'. At the bottom of the dialog, there are three buttons: '< Back', 'Next >', and 'Cancel'.

7. Click Finish.