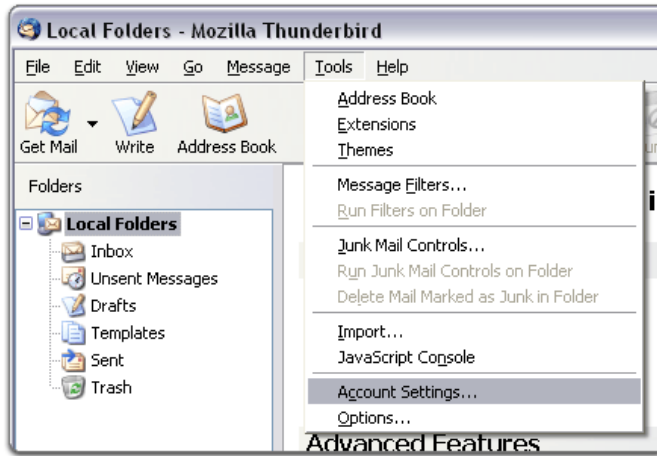
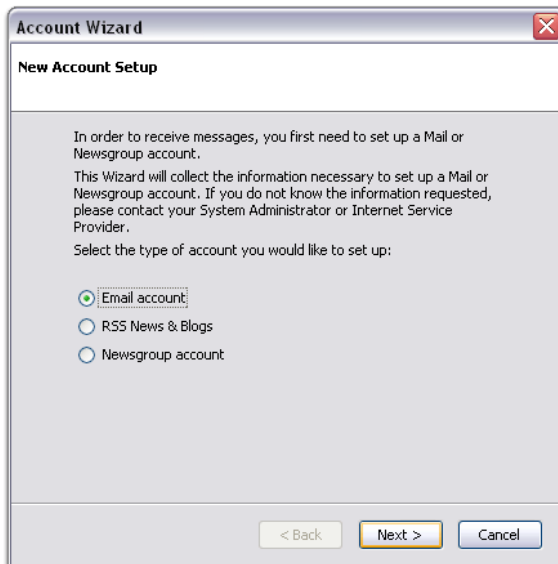


This tutorial will help you set up the Mozilla Thunderbird e-mail client to work with your e-mail account.

1. In Mozilla Thunderbird, select Tools > Account Settings.



2. Select "Email account " and click Next.



3. Enter your name and e-mail address.



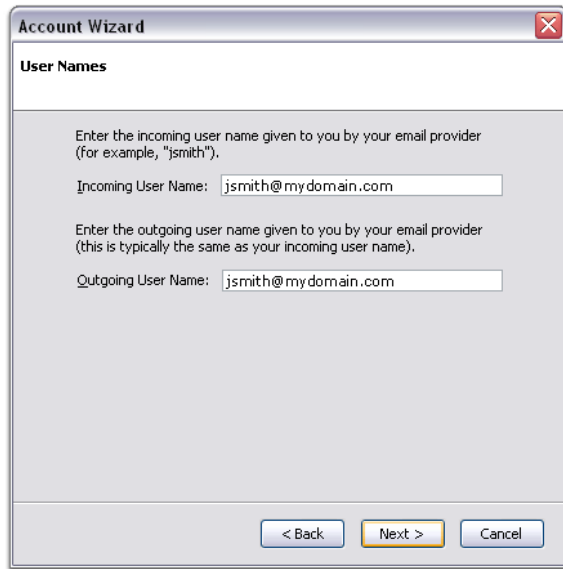
The screenshot shows the 'Account Wizard' dialog box with the 'Identity' tab selected. The text explains that each account has an identity and provides instructions for entering a name and email address. The 'Your Name' field contains 'Jane Smith' and the 'Email Address' field contains 'jsmith@mydomain.com'. At the bottom, there are three buttons: '< Back', 'Next >', and 'Cancel'.

4. Select "POP" as the type of incoming server you are using. Your incoming server is located at "Welcome Kit". Click Next.



The screenshot shows the 'Account Wizard' dialog box with the 'Server Information' tab selected. It prompts the user to select the type of incoming server (POP or IMAP), with POP selected. It also asks for the name of the incoming server, with 'mail.mydomain.com' entered. There are checkboxes for 'Use Global Inbox (store mail in Local Folders)' (checked) and 'Use Local Folders' (unchecked). At the bottom, there are three buttons: '< Back', 'Next >', and 'Cancel'.

5. Enter your e-mail address for the "Incoming User Name," and "Outgoing User Name." Click Next.



The screenshot shows the 'Account Wizard' dialog box with the 'User Names' step selected. The title bar reads 'Account Wizard'. Below the title bar, the text 'User Names' is displayed. The main area contains two instructions: 'Enter the incoming user name given to you by your email provider (for example, "jsmith").' and 'Enter the outgoing user name given to you by your email provider (this is typically the same as your incoming user name)'. Both instructions are followed by a text input field containing 'jsmith@mydomain.com'. At the bottom of the dialog, there are three buttons: '< Back', 'Next >', and 'Cancel'. The 'Next >' button is highlighted with a yellow border.

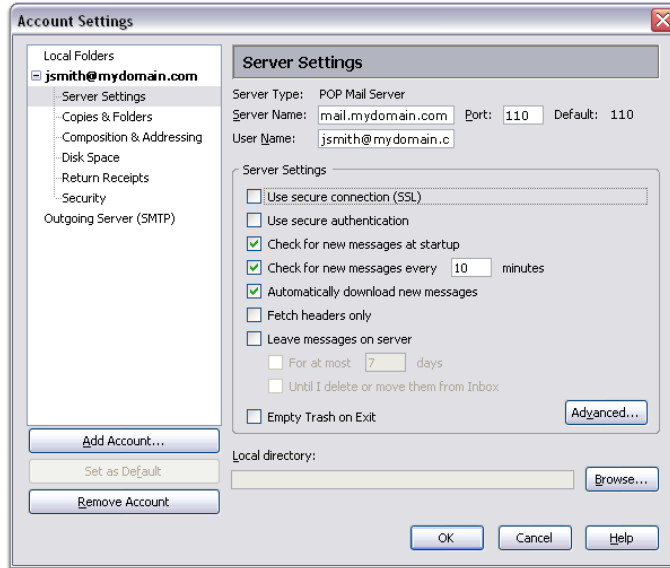
6. Enter a name for your e-mail account and click Next.



The screenshot shows the 'Account Wizard' dialog box with the 'Account Name' step selected. The title bar reads 'Account Wizard'. Below the title bar, the text 'Account Name' is displayed. The main area contains an instruction: 'Enter the name by which you would like to refer to this account (for example, "Work Account", "Home Account" or "News Account")'. This is followed by a text input field containing 'My E-mail'. At the bottom of the dialog, there are three buttons: '< Back', 'Next >', and 'Cancel'. The 'Next >' button is highlighted with a yellow border.

7. Verify your account information and click Finish.

8. In the Account Settings window, select "Outgoing Server" listed below your new account.



9. Enter outgoing server - located at "Welcome Kit".

10. Select "Use name and password" and enter your e-mail address. Thunderbird will ask you for your password the first time you try to send mail. Click OK.

